



HEAD COACH RESPONSIBILITIES

Head Coach

The Head coach will have the ultimate responsibility for coaching and preparing the Hawke's Bay team to contest the National Age Group Champs.

Key tasks:

- Attend the pre-season representative coaches meeting
- Attend monthly Coaches meeting
- Attend and participate in all Camps and training sessions held by the Regional Development Coach
- Attend Labour Weekend clinic held by BBNZ
- Select the players for the Development League from the trials (together with the Regional Development Coach or his nominee and assistant coach).
- Select the best 12 players, and 2 non-travelling reserves (if required) for the Premiership tournament together with the Regional Development Coach or his nominee and Assistant Coach
- Select the final team to go to Nationals, together with the Regional Development Coach or his nominee and assistant coach should any changes have been made since Premierships
- Coach the Hawke's Bay team at the National Champs.
- Organise team photograph in consultation with Regional Administration Manager
- Write a report after each tournament, submitted to the Regional Development Coach within 10 days of the tournament.
- Be prepared to take every opportunity to upskill

Travel & Accommodation

The Basketball Hawke's Bay will pay for reasonable costs of travel and accommodation to the following tournaments:

- Regional tournaments
- National tournaments
- BBNZ Labour Weekend coaching clinic

The Head Coach and team managers will have the ultimate responsibility (on behalf of the Basketball Hawke's Bay) for the safety and well being of the team whilst they are away from Hawke's Bay and representing Basketball Hawke's Bay.



ASSISTANT COACH RESPONSIBILITIES

The Assistant coach will have the responsibility of supporting and assisting the Head Coach to coach and prepare the Hawke's Bay team to contest the National Age Group Champs.

Key tasks:

- Attend the pre season representative coaches meeting
- Attend monthly Coaches meeting
- Attend and participate in all Camps and training sessions held by the Regional Development Coach
- Assist with selection of players.
- Assist with the selection of the Hawke's Bay team to compete at Nationals, together with the Regional Development Coach or his nominee and head coach should the team change since Premierships.
- Assist the Head Coach to coach the Hawke's Bay team at Nationals.
- Be prepared to take every opportunity to upskill

Travel & Accommodation

The Basketball Hawke's Bay will pay for reasonable costs of travel and accommodation to the following tournaments:

- Premiership Tournament
- National tournaments

Assistant coaches will stay with the team and have responsibility for all duties associated with the team whilst they are away from Hawke's Bay and representing the Basketball Hawke's Bay.



COACH CODE OF CONDUCT

1. Coaches shall at all times conduct themselves in a manner that reflects the spirit of fair play and sporting behaviour. They shall give due regard to the authority of officials and the rights of opponents, spectators and others.
2. Coaches shall not give, make, issue, authorize or endorse any public statement within the precincts of the game or tournament venue, having, or designed to have, an effect prejudicial or detrimental to the best interests of the game, tournament, league and/or officiating thereof.
3. Coaches shall, within the game or tournament venue, refrain from:
 - (A) Using an audible obscenity within the playing area;
 - (b) Making obscene gestures of any kind;
 - (c) Verbally abusing any official, opponent, spectator or other person within the precincts of the game or tournament venue;
 - (d) Physically abusing any official, opponent, spectator or other person within the precincts of the game or tournament venue.
4. Coaches shall not wager anything of value in connection with any game or event under BBNZ, regional or local Association jurisdiction.
5. No coach shall offer, give, solicit or accept, or agree to offer, give, solicit or accept anything of value to or from any person with the intent to influence any player's efforts in a game.
6. No coach at or in any game, tournament or league under BBNZ, regional or local Association or jurisdiction shall engage in '*aggravated behaviour*' defined as:
 - a) one or more incidents of behaviour designated in this Code of Conduct as '*aggravated behaviour*'
7. Coaches shall not engage in conduct contrary to the integrity of the game of basketball. This may include:
 - a) Behaviour in such a manner which is severely damaging to the reputation of the game in Hawke's Bay and New Zealand.
8. All BBHB Coaches are expected to support the Values of Basketball Hawkes Bay and be prepared to be support activities run by Basketball Hawkes Bay



MANAGER RESPONSIBILITIES

Managers

Key tasks:

Pre tournament

- Put together a team (full) contact list and submit a copy to the Regional Development Coach
- Emergency contact list of key phone numbers prepared while team is away
- Collect team uniforms from the Regional Development Coach
- Contact the accommodation re kitchen facilities availability, washing facilities etc.
- Menu planning, including identification of players with special dietary requirements.
- Determine the best route to be taken, stops to be made, estimated time of arrival
- Familiarise parents with travel arrangements and contact numbers
- Hand out and collect signed medical forms from players (must be signed by parent or guardian if player is under 16 years)
- Hand out and collect signed codes of conduct forms
- Ensure the team has access to a first aid kit including ice.
- Collection of all team money owing.
- Collect food and accommodation cheques from Basketball Hawke's Bay
- Player registration and proof of age is completed before final team selection and submitted to the Regional Administration Manager

During Tournament

- Organize bench duty for players while at tournament if required
- Assign beds, in consultation with coaching staff
- Organize team dining arrangements
- Organize accommodation payment (collect cheque from Regional Administration Manager before tournament commences) and collect receipts
- Look after the basketballs, drink bottles etc
- Allocation of uniforms and tracksuits - record sheet completed
- Petrol /Diesel payment system and requirements
- Collect and wash uniforms
- Responsible for team shopping
- Responsible for statistics during games if required by Coach

Post Tournament

- Assist the coach to write the report after each tournament, submitted to the Regional Development Coach within a time specified by the Regional Development Coach .
- Supply receipts for all purchases
- Hand out photo's when ready
- Collect and return all uniforms in clean condition. Ensure record sheet signed off.

PLEASE NOTE

Manager will be solely responsible for the uniforms whilst the team is representing Hawke's Bay at tournaments. Uniforms must be collected, washed and returned to the Regional Development Coach as soon after the tournament as possible.

The manager will be billed for any uniforms damaged or missing through misuse or carelessness. It will be the responsibility of the manager to ensure that players respect the uniform property of the Basketball Hawke's Bay .